

Accord Industries

Safety Manager – Responsibilities:

- Oversee all aspects of applicable OSHA, EPA, DOT, safety, environmental, health, and risk management programs.
- Oversee Forklift, Cranes, Rigging, and Aerial lift operations, inspections, and training.
- Oversee all RCRA, SARA Title III, NPDES, Industrial Waste Water (IWW), Air Pollution, and other programs, as well as, Environmental permitting.
- Develop, implement and maintain OSHA, safety, environmental, and risk management programs.
- Develop, implement and conduct OSHA, safety, environmental, and health training, utilizing classroom and hands on applications.
- Conduct frequent safety, health, and environmental inspections with action agendas and follow up.
- Conduct and analyzed employee and equipment mishap/incident investigations in order to track trends and develop corrective actions.
- Maintain and manage all worker's compensation claims and programs to reduce frequency, cost, and liability of claims.
- Prepare material and evidence for use in workman's compensation hearings. Compile and maintain statistical data regarding loss history and potential for reoccurrence.
- Stay constant with current trends in OSHA, EPA, Occupational Safety and Risk Management regulations and publications.
- Conduct safety audits, inspections and observations and produces and forwards reports to the appropriate executive members.
- Assist in the investigation of all incidents that occur. This includes ensuring all injury reports are properly completed in a timely manner with corrective actions.
- Plan, write, organize and conduct toolbox/tailgate sessions and ensures the proper documentation is completed, as necessary.
- Perform other duties as directed.

Requirements:

- Degree in safety, industrial hygiene, basic sciences, or related field
- General knowledge and understanding of other related rules, regulations and best practices, i.e. OSHA General Industry, EPA, RCRA, SARA Title III, Florida Workers Compensation, Fire Protection, etc.
- 2 plus years in a manufacturing safety position as a manager or supervisor.
- Ability to lead "from the front" employees at all levels within the company.
- Must be willing to work outdoors and in a manufacturing setting.
- Must be willing to be on call after hours, weekends, and holidays as necessary.
- Must be willing to work on weekends and holidays as necessary.

Skills and Abilities:

- Computer Literate: Proficient with Microsoft Word, Excel, Outlook, PowerPoint, and similar software programs. Knowledgeable of Quattro Pro and Adobe 7.
- Communication Skills: Proficient in conducting oral briefings to large and small groups. Possess strong written communicative skills. Experienced in developing training plans, as well as conducting training and evaluating training.

Knowledge of:

- OSHA General Industry and Recordkeeping Regulation
- Florida Workers C
- Industrial and manufacturing operations,
- EPA regulations,
- industrial hygiene practices,
- Forklift, Cranes, Rigging, and Aerial lift Training
- Safety & Risk Management
- Accident Investigation practices
- Respiratory Protection
- First Aid and CPR
- Hazardous Material
- Machine guarding